

Appendix B: Proposed LRA Fees and Charges 2018/19

Where changes are highlighted, these have remained the same or have been reduced.

Hire charges	Current Charges 2017-18	Proposed Charges 2018-19
DVDS		
Adult Films: New Releases - 3-day loan		£2.50
Adult Films: Standard - 1-week loan	£2.50	£1.50
Children's Films - 1 week loan	£1.00	£1.50
Non-Fiction (special interest) - 3-week loan	No charge	£1.50
TV Programme DVDs - 1-week loan	£1.00	£1.50
TV Boxed sets - 3 weeks loan	£5.00	£5.00
CDs		
Music CDs - per 3-week loan	£1.00	£1.50
Audio books - per 3-week loan	£1.00	£2.00
Language courses - per 3-week loan	£1.00	£2.00

Overdue charges	Current Charges 2017-18	Proposed Charges 2018-19
Per day per item (open days)		
Adult books/audio books	£0.15	£0.20
Children's books borrowed on adult card	£0.02	£0.20
Children's books/audio books borrowed on adult card	No charge	No charge
DVDs	£0.50	Hire charge reapplied
Music CDs	£0.15	Hire charge reapplied
Reminder emails	No charge	No charge
Reminder letters (Adult and Children)	£0.53	£0.60
Debts referred to Debt Collection Agency	£10.00	£10.00
Maximum charges per item per loan		
Adult books (including children's books on an adult card)	£6.00	£8.00
Children's books borrowed on an adult card	£1.00	£8.00
Children's books borrowed on a child card	No charge	No Charge
DVDs		£20.00
CDs		£20.00

Replacement charges	Current Charges 2017-18	Proposed Charges 2018-19
Lost Library Tickets		
Adult replacement	£0.50	£1.50
Child replacement	£0.50	£0.50
Library Stock		
Full replacement cost applied to all lost and damaged items		
Items borrowed by children under 5	No charge	No charge
Inter-library Loans		
Full replacement cost applied to all lost and damaged items		
+ Any additional fee charged by the lending library		
+ Administration fee	£10.00	£10.00

Reservation Charges	Current Charges 2017-18	Proposed Charges 2018-19
Items on library catalogue		
Adult charges	No charge	£0.80
Children and Teenage items	No charge	No charge
Items not in stock		
Purchase requests	No charge	£1.00
Stock items	No charge	No charge
Special loans (charges set nationally)		
Items from SELMS consortium	£3.00	£3.00
Items from other libraries	£4.00	£7.00
Items from special/academy libraries	£4.00	£16.00
Items from British Library	£4.00	£16.00
Renewals from British Library	No charge	£5.00
Items from abroad	£4.00	From £16.00
Photocopied articles from periodicals (from British Library)	£4.00	£10.00

Music & Drama Sets	Kent Groups and Societies		External Groups	
	Current Charges 2017-18	Proposed Charges 2018-19	Current Charges 2017-18	Proposed Charges 2018-19
General hire charges				
Reservation fee (per set)	No charge	£6.00	No Charge	£6.00
Postal charges	Free to local library	Free to local library	£16.50	£17.00
Loans Voices Sets (3 months)				
1 – 20 copies	£12.00	£12.00	£30.00	£24.00
21 – 40 copies	£12.00	£24.00	£30.00	£48.00
41 – 60 copies	£12.00	£36.00	£30.00	£72.00
61 – 80 copies	£12.00	£48.00	£30.00	£96.00
81 – 100 copies	£12.00	£60.00	£30.00	£120.00
101+ copies	£12.00	£72.00	£30.00	£144.00
Band B small sets are charged at half the price of standard sets				
Orchestral Sets (3-month loan)	£12.00	£24.00	£30.00	£44.00
Playsets				
3-month loan	No charge	£12.00	No charge	£24.00
Loans to Reading Groups – less than 3 Months	No charge	No charge		
Obtaining sets from other libraries				
Vocal Set (3-month loan)				
1 – 20 sets	£12.00	£24.00		
21 – 40 sets	£12.00	£48.00		
41 – 60 sets	£12.00	£72.00		
61 – 80 sets	£12.00	£96.00		
81 – 100 sets	£12.00	£120.00		
101+ sets	£12.00	£144.00		
Band B small sets are charged at half the price of standard sets				
Orchestral Sets (3-month loan)	£12.00	£24.00		
Other charges				
Full replacement cost applied to all lost and damaged items				
Pencil marked copies	£10.00	£10.00	£10.00	£10.00

Print and Copy charges	Current Charges 2017-18	Proposed Charges 2018-19
Black and White A4	£0.10	£0.15
Colour A4	£1.00	£0.50
Black and White A3	£0.15	£0.20
Colour A3	£1.50	£0.75

Approved Premise Fees	Current Charges 2017-18	Proposed Charges 2018-19
Approved Premise Licencing		
Licence Fee for premise - 3 years	£1,650.00	£2,000.00
Additional Room or Gazebo	£100.00	£100.00
Ceremonies at Approved Premises		
Monday to Friday	£436.00	£495.00
Weekend and Bank Holiday	£592.00	£675.00

Registration Office Fees	Current Charges 2017-18	Proposed Charges 2018-19
Statutory Marriage or Civil Partnership	46.00	46.00
We have 4 bands of fees reflecting the size and standard of Kent's Registration Office accommodation over and above its basic statutory room.		
1. Monday to Friday	£215.00	£255.00
2. Monday to Friday	£327.00	£390.00
3. Monday to Friday	£553.00	£660.00
4. Monday to Friday	£801.00	£800.00
1. Weekend and Bank Holiday	£327.00	£390.00
2 Weekend and Bank Holiday	£440.00	£525.00
3. Weekend and Bank Holiday	£667.00	£795.00
4. Weekend and Bank Holiday	£1,071.00	£1,070.00

Home Office Services	Current Charges 2017-18	Proposed Charges 2018-19
Nationality Checking Service	£65.00	£80.00
Joint Citizen and Passport Service	£15.00	£15.00
European Passport Return Service	£15.00	£15.00

Administration Fees	Current Charges 2017-18	Proposed charges 2018-19
Non-Refundable Booking Fee	£55.00	£70.00
Amendment Fee	£25.00	£30.00
Cancellation Fee	£45.00	£55.00
Enhanced upgrade to registration room	£60	£70.00
Commemorative Certificates	£4.50	£4.50